

Due by March 31, 2016

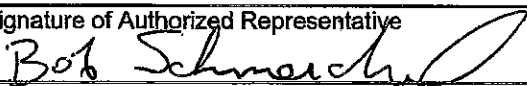
Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (DNR) by March 31 of each year to report on activities for the previous calendar year. This form is being provided by the DNR for the user's convenience. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

This form is for reporting on activities undertaken in calendar year 2015.

Instructions: Complete each section of the form that follows. If additional space is needed to respond to a question, attach additional pages. Provide descriptions that explain the program actions taken to comply with the general permit. Complete and submit the annual report by March 31, 2016, to the appropriate address indicated on the last page of this form.

SECTION I. Municipal Information			
Name of Municipality		Facility ID No. (FIN)	
Town of Neenah		31113	
Mailing Address	City	State	ZIP Code
1600 Breezewood Lane	Neenah	WI	54956
County(s) in which Municipality is located	Municipality Type: (select one)		
Winnebago	<input type="radio"/> County <input type="radio"/> City <input type="radio"/> Village <input checked="" type="radio"/> Town <input type="radio"/> Other (specify)		

SECTION II. Municipal Contact Information			
Name of Municipal Contact Person		Title	
Bob Schmeichel		Town Chairman	
Mailing Address (if different from above)	City	State	ZIP Code
Email	Phone Number (include area code)	Fax Number (include area code)	
tnneenah@tds.net	(920) 725-0916	(920) 725-2402	

SECTION III. Certification	
<i>I hereby certify that I am an authorized representative of the municipality covered under MS4 General Permit No. WI-S050075-2 for which this annual report is being submitted and that the information contained in this document and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.</i>	
Authorized Representative Printed Name	Authorized Representative Title
Bob Schmeichel	Town Chairman
Signature of Authorized Representative	Date
	03/31/2016
Email	Phone Number (include area code) Fax Number (include area code)
tnneenah@tds.net	

SECTION IV. General Information	
<p>a. Describe what efforts the municipality has undertaken to invite the municipal governing body, interest groups, and the general public to review and comment on the annual report.</p> <p>The Annual Report for the Town's MS4 Stormwater Permit will be presented during the April or May 2016 Stormwater Utility meeting. During the public meeting, the Town Board and general public will be provided an opportunity to review and comment on the Annual Report. The meeting agenda will be posted as required by State Statute and placed on the Town's website. After the meeting, the Annual Report will be posted on the Town's website and made available in hard copy format at the Town Hall. The general public will be encouraged to review and comment on the Annual Report. Comments received from the public will be documented and considered as part of the next Annual Report.</p>	
<p>b. Describe how elected and municipal officials and appropriate staff have been kept apprised of the municipal storm water discharge permit and its requirements.</p> <p>Town staff and elected officials attend meetings as necessary regarding permit requirements, permit changes and program development. Meetings attended include Northeast Wisconsin Stormwater Consortium, utility meetings, conferences / seminars, and informational sessions with Town Engineers. Elected officials have discussed permit requirements and changes throughout the year as necessary.</p>	

SECTION IV. General Information (continued)

- c. Has the municipality prepared its own municipal-wide storm water management plan? Yes No

If yes, title and date of storm water management plan:

Town-Wide Stormwater Quality Management Plan (December 14, 2012)

- d. Has the municipality entered into a written agreement with another municipality or a contract with another entity to perform one or more of the conditions as provided under section 2.10 of the general permit? Yes No

If yes, describe these cooperative efforts:

The Town continues to be an active member of the Northeast Wisconsin Stormwater Consortium (NEWSC). NEWSC develops education materials that the Town can use for public education. Please refer to the 2015 NEWSC Annual Permit Report on file with the DNR for a list of NEWSC activities.

The "Winnebago County Construction Site Erosion Control and Stormwater Management Ordinance" was adopted by the County Board pursuant to Chapter 59.693, Wis. Stats. As such, due to the statutory basis for this ordinance, no intergovernmental agreement is needed. The Winnebago County Ordinance is applicable to land-disturbing construction activity, new land development, and land redevelopment activity located within the boundaries and jurisdiction of the unincorporated portion of Winnebago County. Winnebago County is responsible for ordinance adoption, implementation, enforcement and education on behalf of the Town.

- e. Does the municipality have an internet website? Yes No

If yes, provide web address:

www.townofneenah.com

If the municipality has an internet website, is there current information about or links provided to the MS4 general permit and/or the municipality's storm water management program? Yes No

If yes, provide web address:

Town of Neenah website is www.townofneenah.com. The NEWSC websites are www.newsc.org and www.renewourwaters.org. The Winnebago County website is www.co.winnebago.wi.us/lwcd.

SECTION V. Permit Conditions

- a. **Minimum Control Measures:** For each of the permit conditions listed below, provide a description of the implementation of each program element, the status of meeting measurable goals, and compliance with permit schedule in section 2.11 of the MS4 general permit. Provide an evaluation of program compliance with the general permit, the appropriateness of identified best management practices, and progress towards achieving identified measurable goals. Be specific in describing the actions that have been taken during the reporting year to implement each permit condition and whether measurable goals have been met, including any data collected to document a measurable goal. Also, explain the reasons for any variations from the compliance schedule in the MS4 general permit.

• **Public Education and Outreach**

The Town's website received 15,730 "hits" during 2015. A display rack with educational material is located in the foyer of the Town Hall. The display rack contains educational materials on stormwater topics such as illicit discharges, lawn fertilizers, soil testing, weeds & pesticides, lawn watering, lawn watering, grass clippings, leaf maintenance, pet waste, household hazardous waste and car care. Approximately 90 stormwater related educational materials were taken from the display rack during 2015.

The Town distributed its quarterly newsletter to approximately 1,457 landowners. During 2015, the newsletter contained information on stormwater topics such as building permits, pet waste, recycling, household hazardous waste disposal, flooding, sediment impacts stream habitat, grass swale benefits, ditch maintenance and care, winter salt applications, stormwater utility fee, grass clippings, lawn fertilizers, and leaf collection.

The Town Board and Stormwater Utility held more than 21 public meetings during 2015. The public was educated on various stormwater topics. In addition, the Town maintained its membership with NEWSC. NEWSC continues to develop educational materials and mass media materials for its members. Please refer to the 2015 NEWSC Annual Permit Report already on file with the WDNR.

SECTION V. Permit Conditions (continued)

• **Public Involvement and Participation**

The Town has maintained its membership with NEWSOC which assists the Town in meeting public involvement and participation goals. Please refer to the NEWSOC Annual Report for details of their public involvement and participation.

The Town Board and Stormwater Utility District held more than 21 public meetings during 2015. The public was provided an opportunity to become involved and participate during the meetings. Various stormwater topics were discussed during the meetings, including but not limited to, annual stormwater utility fees, review of MS4 permit requirements, and drainage.

The public submitted information, stormwater tips and complaints to the Town and County 38 times during 2015.

• **Illicit Discharge Detection and Elimination**

The Town obtained public input and adopted an Illicit Discharge Ordinance on April 13, 2009.

The Town obtained public input and adopted a Fee Schedule for the Illicit Discharge program on April 13, 2009.

The Town performed ongoing field screening of 26 outfalls during 2015. Each of the 26 outfalls screened during 2015 were characterized as "unlikely" to have an illicit discharge. No hazardous spills were investigated by the Town's Fire Department. No illicit discharge or spill notifications were issued to adjacent municipalities or DNR. No "warning notices", "notices of violation" or enforcement actions were issued. No illicit discharge tips or complaints were received from the general public during 2015. No educational brochures were distributed during the ongoing field screening, as personnel did not encounter members of the public during the screenings.

• **Construction Site Pollutant Control**

The "Winnebago County Construction Site Erosion Control and Stormwater Management Ordinance" was adopted by the County Board pursuant to Chapter 59.693, Wis. Stats. As such, due to the statutory basis for this ordinance, no intergovernmental agreement is needed. The Winnebago County Ordinance is applicable to land-disturbing construction activity, new land development, and land redevelopment activity located within the boundaries and jurisdiction of the unincorporated portion of Winnebago County. Winnebago County is responsible for ordinance adoption, implementation, enforcement and education on behalf of the Town.

Winnebago County provided the following 2015 information for construction site located within the Town of Neenah: 24 construction site erosion control permits were issued during 2015 (16 single family homes, 3 sheds / garages, 2 commercial buildings, 1 general permit for Town, and 2 miscellaneous), 39 sites were inspected (23 new sites and 16 ongoing sites from prior years), 154 total site inspections were performed, 20 permits were posted at construction sites, 4 erosion control tips / complaints were received from the general public, numerous verbal "warning notices" were issued, 2 "notices of violation" were issued, and no fines were issued.

NEWSOC distributed numerous handouts during exhibiting.

• **Post-Construction Storm Water Management**

The "Winnebago County Construction Site Erosion Control and Stormwater Management Ordinance" was The "Winnebago County Construction Site Erosion Control and Stormwater Management Ordinance" was adopted by the County Board pursuant to Chapter 59.693, Wis. Stats. As such, due to the statutory basis for this ordinance, no intergovernmental agreement is needed. The Winnebago County Ordinance is applicable to land-disturbing construction activity, new land development, and land redevelopment activity located within the boundaries and jurisdiction of the unincorporated portion of Winnebago County. Winnebago County is responsible for ordinance adoption, implementation, enforcement and education on behalf of the Town.

Winnebago County provided the following 2015 information for post-construction sites located within the Town of Neenah. Zero new permits were issued during 2015. Zero new long-term maintenance agreements were recorded at the Register of Deeds. The Town performed a total of 18 municipal site inspections during 2015 for its stormwater facilities. Zero post-construction tip / complaint was received from the general public. The Town did not construct any new BMP's during 2015.

SECTION V. Permit Conditions (continued)

NEWSC distributed numerous handouts during exhibiting.

• **Pollution Prevention**

The Town owns and operates two ponds (Town Hall and Herziger Pond). The Town performed a total of 18 municipal site inspections during 2015. The Town owns and operates grass swales that are located within the public road right-of-way. The Town only owns and operates a few curb and gutter streets. The Town contracted with the Winnebago County to perform high efficiency street sweeping one time in 2015. The Town does not currently own or operate any catch basin sumps or snow storage sites.

The Town contracts with Winnebago County for salt/deicer applications. Winnebago County is also a permitted MS4. No road salt/sand mix, 87.45 tons of salt, and 1130 gallons of brine solution were applied during 2015. The Town owned and operated 27.7 miles of roadway in 2015.

The Town does not currently provide curbside leaf, grass clipping and brush collection. Property owners are allowed to compost onsite, burn onsite, or dispose of yard waste at the Winnebago County Landfill.

The Town is currently achieving a 42% reduction in TSS for its developed urban area.

The Town provides curb-side recycling once every two weeks. The Town contracts with a private company for curb-side garbage collection once per week. White goods and bulky household items are collected curb-side on an as-needed basis by a private company.

Various stormwater training was provided for the Town Supervisors / Staff during 2015.

b. Winter Road Management Activities:

Provide the name, title, and phone number for the individual(s) with overall responsibility for winter roadway maintenance.

Salt and brine maintenance is Jon Groths, Winnebago County Highway Department, 920-232-1700

Describe the types of products used for winter road management (e.g., deicing, pre-wetting, salting, etc.).

Salt and brine solution

Describe the type of equipment used to apply the products.

Salt spreader and brine tank on a truck

Report the amount of product used per month.

Salt for 2015: January 35.75 tons, February 27 tons, March 10.5 tons, December 14.2 tons

Brine for 2015: January 455 gallons, February 290 gallons, March 255 gallons, December 130 gallons

Report the snow disposal locations, if snow is hauled away.

No snow is hauled away

Describe any anti-icing, equipment calibration, and salt reduction strategies considered.

Equipment calibrated by Winnebago County Highway Department

Describe any other additional measurable data or information that the permittee used to evaluate its winter road management activities.

SECTION V. Permit Conditions (continued)

c. Municipal facility(s):

Provide an inventory of municipally owned or operated structural storm water management facility(s), include: Location of each facility and contact information for the individual(s) with overall responsibility for each facility.

Town Hall Pond (1600 Breezewood Lane), Ed DeKeyser
Herzinger Pond (located at SE corner of Park Avenue and Commercial Street), Ed DeKeyser

Describe the housekeeping activities and best management practices installed to reduce or eliminate storm water contamination.

Vehicle and equipment storage / cleaning / maintenance occurs inside the Town Hall building or at a privately owned repair shop. Materials are not stored outside the Town Hall building. The Town Hall site is clean.

Discuss recommendations for improvements to current storm water management practices at the facility(s) and a timeline for installation and/or implementation of these recommendations.

None. The Town has limited facilities, vehicles, equipment, and materials.

Describe the municipal facility(s) employee training on storm water pollution prevention provided.

Town has one part time employee for its operations. Training occurs with trade associations and Town Engineer.

Describe the spill prevention and response procedures in place at the municipal facility(s).

Town has spill clean up materials available at the Town Hall building. The Fire Department responds to large spills if along Town roads. Please refer to the Town's illicit discharge procedures already on file with WDNR.

d. Storm Water Quality Management: Has the municipality completed a pollutant-loading analysis to assess compliance with the 20% TSS reduction developed urban area performance standard? Yes No

If yes, provide the following: Model used SLAMM Version 10 Reduction (%) 42

If no, include a description of any actions the municipality has undertaken during 2015 to help achieve the 20% standard.

Has the municipality completed an evaluation of all municipal owned or operated structural flood control facilities to determine the feasibility of retrofitting to increase TSS removal? Yes No

If yes, describe:

Please refer to the Town's Stormwater Quality Management Plan.

e. Best Management Practices Maintenance: Does the municipality have a maintenance program for installed storm water best management practices? Yes No

If yes, describe the maintenance program and any maintenance activities that have occurred for best management practices in 2015. If available, attach any additional information on the maintenance program.

Winnebago County handles the maintenance program for privately-owned BMPs located in the Town. Winnebago County relies on the BMP owner to complete the required maintenance in accordance with the approved plan. In 2015, the Town performed routine maintenance activities for the two publicly-owned ponds, including trash removal and vegetation management.

f. Storm Sewer System Map: Describe any changes or updates to the storm sewer system map made in the reporting year. Provide an updated map if any changes occurred during the reporting year.

No significant changes or updates to system map.

SECTION VI. Fiscal Analysis

a. Provide a fiscal analysis that includes the annual expenditures for 2015, and the budget for 2015 and 2016. A table to document fiscal information is provided on page 8.

Please refer to table.

b. What financing/fiscal strategy has the municipality implemented to finance the requirements of the general permit?

Storm water utility General fund Other _____

c. Are adequate revenues being generated to implement your storm water management program to meet the permit requirements? Yes No

Please provide a brief summary of your financing/fiscal strategy and any additional information that will assist the Department in understanding how storm water management funds are being generated to implement and administer your storm water management program.

The Town formed a Stormwater Utility District in 2008. The type of development dictates the number of ERU's charged. Developers are charged fees or directly billed for services when their development requires stormwater management reviews or inspections from the County as required under the Town's stormwater management program. The Town relies heavily on the availability of grant funding to implement major stormwater projects.

SECTION VII. Inspections and Enforcement Actions

Note: If an ordinance listed below has previously been submitted and has not been amended since that time, a copy does not need to be submitted again. If the ordinance was previously submitted, indicate such in the space provided.

a. As of the date of this annual report, has the municipality updated or revised its construction site pollutant control ordinance in accordance with subsection 2.4.1 of the general permit? Yes No

If yes, attach copy or provide web link to ordinance:

Winnebago County is responsible for ordinance (<http://www.co.winnebago.wi.us/lwcd/programs/ordinances>)

b. As of the date of this annual report, has the municipality updated or revised its post-construction storm water management ordinance in accordance with subsection 2.5.1 of the general permit? Yes No

If yes, attach copy or provide web link to ordinance: Winnebago County is responsible for ordinance (<http://www.co.winnebago.wi.us/lwcd/programs/ordinances>)

c. As of the date of this annual report, has the municipality updated or revised its illicit discharge detection and elimination ordinance in accordance with subsection 2.3.1 of the general permit? Yes No

If yes, attach copy or provide web link to ordinance:

<http://www.townofneenah.com/ordinances>

d. As of the date of this annual report, has the municipality adopted any other ordinances it has deemed necessary to implement a program under the general permit (e.g., pet waste ordinance, leaf management/yard waste ordinance, parking restrictions for street cleaning, etc.)? Yes No

If yes, attach copy or provide web link to ordinance:

<http://www.townofneenah.com/ordinances>

e. Provide a summary of available information on the number and nature of inspections and enforcement actions conducted during the reporting period to ensure compliance with the ordinances described in a. to d. above.

See Section V for summary.

SECTION VIII. Water Quality Concerns

a. Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (A list of ORWs and ERWs may be found on the Department's Internet site at: <http://dnr.wi.gov/topic/surfacewater/orwerw.html>) Yes No

If yes, list:

b. Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of the most current Wisconsin impaired waterbodies may be found on the Department's Internet site at: <http://dnr.wi.gov/water/impairedsearch.aspx?status=303d>) Yes No

If yes, complete the following:

SECTION VIII. Water Quality Concerns (continued)

- Impaired waterbody to which the MS4 discharges:
Fox River, Lake Winnebago and Neenah Slough
- Description of actions municipality has taken to comply with section 1.5.2 of the MS4 general permit for discharges of pollutant (s) of concern to an impaired waterbody:
Refer to Town of Neenah Stormwater Management Plan.

c. Identify any known water quality improvements in the receiving water to which the MS4 discharges during the reporting period.
No water quality improvements were observed by the Town.

d. Identify any known water quality degradation in the receiving water to which the MS4 discharges during the reporting period and what actions are being taken to improve the water quality in the receiving water.
No water quality degradation was observed by the Town.

SECTION IX. Proposed Program Changes

Describe any proposed changes to the storm water management program being contemplated by the municipality for 2016 and the schedule for implementing those changes. Proposed program changes must be consistent with the requirements of the general permit.
No program changes are anticipated for 2015

SECTION X. Other

Any other additional information the permittee would like to provide in the Annual Report regarding their storm water program?

Fiscal Analysis Table. Complete the fiscal analysis table provided below.

Program Element	Annual Expenditure 2015	Budget		Source of Funds
		2015	2016	
Public Education and Outreach	1,100	1,100	2,730	Stormwater Utility District
Public Involvement and Participation	200	200	200	Stormwater Utility District
Illicit Discharge Detection and Elimination	3,000	4,500	4,500	Stormwater Utility District
Construction Site Pollutant Control	0	0	0	Winnebago County collects user fees and administers each aspect of this program for the Town
Post-Construction Storm Water Management	0	0	0	Winnebago County collects user fees and administers each aspect of this program for the Town
Pollution Prevention	4,100	4,100	4,100	Stormwater Utility District
Storm Water Quality Management (including pollutant-loading analysis)	45,000	100,000	45,000	Stormwater Utility District
Storm Sewer System Map	1,500	1,500	6,000	Stormwater Utility District
Other:			134,045	Stormwater Utility District

NORTHERN REGION COUNTIES

Ashland	Langlade	DNR Service Center Attn: Storm Water Program 5301 Rib Mountain Rd. Wausau, WI 54401 Phone: (715) 359-4522
Barron	Lincoln	
Bayfield	Oneida	
Burnett	Polk	
Douglas	Price	
Florence	Rusk	
Forest	Sawyer	
Iron	Taylor	
	Vilas	
	Washburn	

WEST CENTRAL REGION COUNTIES

Adams	Marathon	DNR Service Center Attn: Storm Water Program 5301 Rib Mountain Rd. Wausau, WI 54401 Phone: (715) 359-4522
Buffalo	Monroe	
Chippewa	Pepin	
Clark	Pierce	
Crawford	Portage	
Dunn	St. Croix	
Eau Claire	Trempealeau	
Jackson	Vernon	
Juneau	Wood	
La Crosse		

NORTHEAST REGION COUNTIES

Brown	Marquette	DNR Northeast Region Attn: Storm Water Program 2984 Shawano Ave. Green Bay, WI 54313 Phone: (920) 662-5100
Calumet	Menominee	
Door	Oconto	
Fond du Lac	Outagamie	
Green Lake	Shawano	
Kewaunee	Waupaca	
Manitowoc	Waushara	
Marinette	Winnebago	

SOUTH CENTRAL REGION COUNTIES

Columbia	Jefferson	DNR South Central Region Attn: Storm Water Program 3911 Fish Hatchery Rd. Fitchburg, WI 53711 Phone: (608) 275-3266
Dane	LaFayette	
Dodge	Richland	
Grant	Rock	
Green	Sauk	
Iowa		

SOUTHEAST REGION COUNTIES

Kenosha	Sheboygan	DNR Service Center Attn: Storm Water Program 141 NW Barstow Street, Room 180 Waukesha, WI 53188 (262) 574-2100
Milwaukee	Walworth	
Ozaukee	Washington	
Racine	Waukesha	